

The Parochial Church Council of The Ecclesiastical  
Parish of St John the Baptist, Clarendon Park, Leicester

Registered charity number: 1178009

Annual Report and Financial Statements  
of the Parochial Church Council  
Year Ended 31 December 2021

**Incumbent**

Reverend John (Sami) Lindsey  
Church Office  
4A Clarendon Park Road  
Leicester  
LE2 3AD

**Bankers**

NatWest Bank Plc  
5 The Parade  
Oadby  
LE2 5BB

CAF Bank  
25 Kings Hill Avenue, Kings Hill  
West Malling. ME19 4JQ

**Accountants/Independent Examiners**

Wyatt & Co.  
125 Main Street  
Garforth  
Leeds  
LS25 1AF

**St John the Baptist Leicester Annual Report  
Year Ending 31 December 2021**

The trustees present their report and financial statements for the charity year ending 31 December 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual reports and financial statements of the Charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

## Administrative information

St. John's Church is situated on Clarendon Park Road just south of the centre of Leicester. It is part of the Diocese of Leicester within the Church of England. The correspondence address is:  
St John the Baptist Church, 4a Clarendon Park Rd, Leicester, LE2 3AD

Incumbent:	Revd. Sami Lindsey
Associate Vicar:	Revd. Chris Beaumont (Chair of PCC) (resigned 19/12/21)
Curate:	Revd. Jon Tearne
Wardens:	John Coffee, Fiona Aldridge
Deanery Synod Members:	John Coffee, Shirley Parsons

## Parochial Church Council (PCC) Members 2021/22

	Designation	Term of Office
<b>Ex-officio members</b>		
Revd Sami Lindsey	Parish Priest	Ex-officio
Revd Chris Beaumont	Parish Priest (resigned 19/12/21)	Ex-officio
Fiona Aldridge	Churchwarden (St John's)	Ex-officio
John Coffee	Churchwarden (St John's) (resigned 26/4/21)	Ex-officio
Huw Miles	Churchwarden (St John's) (elected 26/4/21)	Ex-officio
Jon Tearne	Curate	Ex-officio
Ali Simpson-Smith	Curate (from 3/10/21)	Ex-officio
<b>Elected Members</b> (Must be on the Electoral Roll of Parish to be eligible for election)		
1. Jane Kendrick	Elected	2020-2023
2. Liam McCarthy	Elected (resigned 29/11/21)	2020-2023
3. Shirley Parsons	Deanery Synod (re-elected 26/4/21)	2021-2022
4. Huw Miles	Elected (until 26/4/21)	2020-2023
5. John Coffee	Deanery Synod (elected 26/4/21)	2021-2022
6. Piers Lindley	Elected	2019-2022
7. Rachel Lowe	Elected	2020-2023
8. Kate Aldridge	Elected	2021-2024
9. Trevor Welch	Elected	2020-2023
10. Fran Oloto	Elected	2020-2023
11. Ann Dooley	Elected	2020-2023
12. Dan Dooley	Elected	2020-2023
13. Charlie Carr	Elected (from 26/4/21)	2021-2024

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## **PCC Officers**

Chair: Chris Beaumont (until 19/12/21)  
Chair: Fiona Aldridge (from 19/12/21)  
Vice Chair: John Coffee (until 26/4/21)  
Vice Chair Fiona Aldridge (until 19/12/21)  
Vice Chair: Huw Miles (from 19/12/21)  
Secretary: James Banks  
Treasurer: Carole Miller

## **Structure, Governance and Management**

The PCC is a body corporate (Church Representation Rules 2020) and a charity registered with the charity commission (reg. Charity no.1178009 ). The method of appointment of PCC members is set out in the Church Representation Rules. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The full PCC met ten times during the year and was fully quorate at each meeting. There was one away day during October.

The PCC has one committee, the Standing Committee made up of Incumbent, Wardens and PCC Secretary.

## **Risk Management and Review**

The PCC recognises its responsibility for identifying and managing risks within the organisation. A working party of PCC members has identified, collated and scored risks for the PCC to manage and action as necessary.

## **Safeguarding**

Our local Safeguarding Co-ordinators are:  
Children and Youth coordinator Sharon Leeson: [sleeson@sjbchurch.co.uk](mailto:sleeson@sjbchurch.co.uk)  
Safeguarding coordinator Fran Oloto: [foloto@sjbchurch.co.uk](mailto:foloto@sjbchurch.co.uk)  
Independent coordinator Dawn Diggle: [ddiggle@sjbchurch.co.uk](mailto:ddiggle@sjbchurch.co.uk)

Safeguarding Policies were renewed and adopted in November 2019 to reflect updated national policy from the Church of England.

## **Aims and Purposes**

The PCC of St John the Baptist Church is responsible for cooperating with the Incumbent to promote the ecclesiastical parish and the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is responsible for the maintenance and management of the Church buildings and attached Parish Centre, although these building are not owned by the PCC, but the Diocese of Leicester. The use of these buildings is gifted to the PCC by the Diocese.

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our church community at St. John's. The PCC maintains an overview of worship in the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on

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public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we seek to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing as disciples of Jesus Christ.
- Provision of pastoral care.
- Missionary and outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St. John's and the attached Parish Centre.

## **Review of the Year – Sami Lindsey**

### **Summary**

2021 was a year in which we continued to experience significant disruption to our activities due to the COVID pandemic. But we also experienced God's faithfulness as we experienced significant signs of life and a clear sense of the leading of his Spirit. By the end of 2021, although the pandemic had left us with fragility in many areas, we had a clearer sense of direction, a sharper vision, and a better staffing structure all of which gave us hope for the future.

An experience of disruption, challenge and associated fragility is never pleasant, but not all negative. Such experiences stimulate prayerful reflection and create a new openness to new things. This reflection has led to a sense that we end 2021 about to enter a new season in the life and mission of the church. During 2021, we have experienced a call back to first principles, to the essential essence of doing church Jesus' way. We have clarified our vision around the following:

- **A Kingdom Theology** – that we are guided by a theology of the kingdom and an expectation of transformation to lives and the wider community as we pray 'your kingdom come', preach the message of the kingdom and do the works of the kingdom.
- **Following Jesus in the power of the Holy Spirit** – to know Jesus and make him known, to follow Jesus and teach others to follow Jesus, to understand what it means to be sent as he was sent to do the things he did all in, through and by the power of the Holy Spirit.
- **Build and Plant Community** – to build up our existing community and seek to plant new authentic worshipping and missional communities of different shapes and sizes.
- **Partnership** – that we recognise our place in the wider body of Christ, seeking to work in partnership with the diocese, the Resourcing Church programme, other local churches and with anyone through whom we can further our kingdom work.

In the last quarter of 2021, our Associate Vicar, Chris Beaumont, announced that he was leaving to take up an interim incumbency in Blandford Forum. Chris, Cat, and the children eventually left towards the end of December and Chris has now been licensed in his new parish. Inevitably this created a transitional moment for the church. We experienced a strong sense that God had brought Chris to us, 'for such a time as this' and were able to give thanks for his contribution to the work here.

Chris moving on stimulated prayerful consideration about the way forwards and about key roles within the church. What became clear quickly is that any successor to Chris would take up a role quite different to that which Chris had been fulfilling because of how things have changed. During this period, Sami and his family made the decision to move into the St John's vicarage as a means of reinforcing Sami's relationship with the church.

In all this, we have seen God's hand at work, and this leaves us with this sense of entering a new season which we do so with some excitement and hope. However, fragility remains meaning that there will be

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tricky waters to navigate ahead. Numbers are down and complexity about life remains. This makes it hard to rebuild teams and re-establish ministries. It also has a knock-on effect on finances meaning there are concerns over meeting our budgeted income for 2022. Towards the end of 2021 much discussion about Human Sexuality and specifically LGBTQ+ occurred. This demonstrated what a sensitive and painful area this is for many and that this needs careful attention as we move forwards.

## **Worship and Prayer**

We began 2021 with services being live streamed with only those involved in running the service present in church. We continued to receive excellent feedback and recognition about the quality of our services, and engagement was generally high. However, engagement did begin to reduce as people experience 'online fatigue'. After Easter, we were able to open our services in a controlled manner to our congregation. Services continued in a 'stripped-back' fashion following a simple format. We established a children's group with children not mixing with adults at the beginning of the service. People attended in increasing numbers over the summer term. In-person services continued in Autumn, and we developed the services with increasing numbers. By December, we had developed our services with the inclusion of a band and prayer ministry and begun involving children at the start.

Teaching focused initially on theological foundations, followed by a pastoral series on coping with crisis based around the encounter of David with the Amalekites from 1 Samuel 30. We then followed a series called 'Letters from Lockdown' based on the book of Philippians. In September we had a series on vision and what it means to be church followed by a series on Origins. During October we called for a renewal of giving and were encouraged by the response.

In November, we held a baptism service where we baptised one adult, one child and dedicated one child. Later in November we welcomed the ministry of Emma Stark who spoke and ministered. Many people encountered God, but she also shared some teaching which some people found challenging which required some follow up.

We held several prayer initiatives during 2021. We began the year with regular pray via Zoom. We followed the Thy Kingdom Come week with mid-week prayer events in church. In Autumn, we held weekly early morning prayer meetings in church on a Thursday, regular Celtic Prayer on a Wednesday morning and monthly contemplative prayer. In September, we held 48 hours of prayer in the church.

## **Mission, Evangelism and Discipleship**

In the Spring we held the Prayer Course II and then after Easter we hosted the Emotionally Healthy Spirituality Course both via Zoom. Both were well attended, and we experienced good engagement from people who might not normally attend in person courses.

In March, we hosted New Wine Leaders Online event and in summer New Wine Breaks-out.

In Spring we ran Alpha online. A small group of people attended and again we saw people coming to faith and growing in their faith.

In June we ran St John the Baptist Day in partnership with St John's School. This was a great day at a key moment. It was exceptionally well attended given we were emerging out of Lockdown, some significant connections were made and much appreciation was expressed by many.

As services re-opened in summer and especially in Autumn, we have seen several new people attend and connect with the church. We held a successful newcomers event in Autumn.

The Compassion Team remained active, organising Easter Gifts for local families, a Christmas hamper programme and collection for Afghan Refugees. The Compassion team prepared 52 'bags of kindness' for

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school and preschool, 20 hampers for church families, 14 hampers for the young people at the Park Lodge project on Central Avenue. Each week we also have a dedicated team of volunteers that run a distribution point as part of the Trussell Trust Leicester South Foodbank.

Our small groups remained active. Small-group leaders were some of our 'lock-down hero's' who have played a crucial role in keeping the church family connected, looking out for people who are struggling and in encouraging people in their faith. Many small group leaders spoke of life and growth alongside also challenges. Any church-based activity that involves gathering people has been challenging during the pandemic and this applies to small groups especially. We recognise that our small groups will benefit from a greater level of coordination going forwards.

### **Children, Young People, Families and Schools**

Work with children, young people and families with young children has been one of the most challenging areas of mission and ministry during the pandemic. However, some notable successes have been achieved by the Team.

**Young People:** Online youthwork via Minecraft continued after Christmas. This was well-attended and received national recognition as a means of continuing youth work in lockdown. Josh, our youth-worker, has provided ongoing support to churches around the country seeking to establish something similar. A Sunday afternoon youth small-group was held in the spring term in which we saw real growth in faith. After Easter we reverted to Sunday morning youth work during our 11am service which was well attended. Blaze re-convened on a Tuesday evening with initially good attendance, but strangely this reduced in the Autumn. A lunchtime club was established in St John's school from September. Josh our youth-worker took on responsibility for coordination of the church/school partnership. Two in-person services were held in church for the school in the Autumn and the team delivered an assembly every two weeks. Sami continued as ex officio governor with responsibility for maintaining and strengthening the Christian and Anglican ethos of the school. Josh has also established some good links with the Park Lodge Project. Josh has continued to work with the United churches on city-wide youth events.

**Children and Families Work:** In late 2020 Sharon, with support from Cat Beaumont, set up Mums with Little Ones (MOLO) and BuzZy Bees on line. In Early 2021 they moved into the building in COVID safe ways with limited numbers. Over the year both became very successful with growing numbers of mums and children. Both have received recognition and a grant for services to isolated people during lockdown and subsequent local national media acknowledgement. Sunday children's work began again in person after Easter, with the 5-11 year olds. Initially with limited numbers but numbers steadily grew and as new families have joined the church new friendships have been made. For much of the year children went straight to their groups on a Sunday morning but in November, they began to join in the main service before going to their groups. Towards the end of the year under 5s also began to meet, although in a much less formal way, in the back room. The children too have been looking at the overview of the Bible leading to a deepening of understanding and the opportunity for many questions.

The gradual lifting of restrictions also enabled us to run and stay and play for the new Foundation Stage families at school as well as a coffee morning on their first day, school services back in church, a Crafty little Christmas which was very well attended by families, and visiting the pre-school to share the Christmas story.

### **Pioneering/Planting and Resourcing Church**

Our most notable Resourcing Church initiative has been the St Peter's church revitalisation Project. In Jan 2021, Jon Tearne our planting curate and Sami Lindsey were licensed as curate and Interim Team Vicar to

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St Peter's respectively. Although the licensing service was conducted online it marked an important moment in the revitalisation journey at St Peter's. The after service zoom call was attended by a number of St John's members which served to cement the partnership. Much of the work Jon has been doing at St Peter's during 2021 has been about relationship building and establishing foundations. James Banks our operations manager has provided excellent operational support. In Autumn Jon launched a new monthly family service with an encouraging start.

Additionally, we re-launched Presence, our fortnightly evening service under the leadership of Chris Beaumont. At presence, we experienced a depth of worship and encounter with God. Numbers attending were much lower than pre-lockdown but

The other initiatives broadly speaking went back to the drawing board as we seek to re-group and re-establish our plans as we emerge from the pandemic.

Sami worked hard with the diocesan team and other resource church leaders to develop how the resource church programme was coordinated to create a greater sense of network and partnership. The year ended with the diocese applying for a three-year extension to the RC programme due to the pandemic to enable each church to recover and realise their planned outcomes.

### **Staffing**

As mentioned, Chris, Cat, Elise, Edward and Nathan Beaumont moved on so Chris could take up an interim incumbency in Blandford Forum in Dorset. We sent them on their way with a number of farewells and the presentation of gifts through which we expressed our thanks and appreciation for all the family had contributed to the life of our church. Although they will be missed, we are excited for their continued ministry in Blandford.

Ali Simpson Smith was ordained Deacon in June 2021 and transitioned from being Pioneer Ordinand to Pioneer Curate with us. Ali's curacy will last five years. During this time she will be based with us for 25% of her time and work across the wider diocese for the remaining amount of her time. While with us, her focus will be threefold: 1) to establish a fresh expression of church, 2) to support and develop other pioneer leaders within St John's, 3) to be trained and developed in Anglican Ministry.

It was confirmed that our other ordinand, David Lewis, will become our next Church-Planting curate. David will be ordained in June 2022.

We benefited from interns. We began the year with Jon Maddern, Tom Harris, and Yash Sharma. Sadly, Yash left us in January owing to a family illness. Jon and Tom saw out the year making significant contribution to worship, media and children and young people. It was gratifying to see their growth and development and to send them off to new things at the end of their internship. In September we were joined by Josh and Rosanna. Josh supported children and youth work, Rosanna primarily supported us in media and administration.

### **The Church Building & Parish Centre**

Throughout 2021 the main church building and attached parish centre continue to be well used to support the mission and ministry of the church and are let out to supplement church income. Although at the start of 2021 many of our 'in-person' activities were suspended due to COVID-19 we continued to live stream services from the building and the 'Little John's Pre-School' continued using the Parish Centre Monday-Friday during term time.

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Once we were able to resume in-person activities many groups have greatly benefitted from use of the main church space, especially newly the newly formed MOLO & BuzZy Bees baby/toddler groups. The fitting of carpet to the main church in 2020 has been key to enabling these things to happen.

Throughout the year minor works were carried out around the church including boiler repairs and storage improvements. Works were also assessed (but not carried out) for lightning conductor repairs, guttering repairs & a dead tree removal in the church grounds.

There are several major outstanding items from the quinquennial report that still need to be addressed, these include the repairs to external stonework & the replacement of the floor in the main church. It is currently our plan to consider these items as part of a wider building project in the next few years. This could potentially include new heating within the church & refurbishment/extension of the parish centre.

During 2022 we would like to look at ways in which we can work towards the church becoming 'net carbon zero'. We have already done work in the past towards this, such as converting lighting to LEDs and installing 'Smart Heating Controls' but during the next year we are going to investigate the installation of Solar Panels.

## **City of Leicester Deanery Synod Report 2021**

Two members of the PCC sit on deanery synod, their report for the year is below.

In another year of Covid restrictions, two meetings were held via Zoom and one in July was held both in person and online.

### **23<sup>rd</sup> March**

A Shaped by God Together (SBGT) update was given by Stuart Burns and Jon Barrett. The basics of the proposed new diocesan framework were described as well as an explanation given as to why the process is taking place. A video of the process and timeframe was also shown and discussed. Fr Paskal Clement gave an update on life within his own parish, the Parish of the Resurrection, and Fr Andrew Quigley gave an update on the Leicester diocesan efforts to become an Eco Diocese and briefly detailed the national situation in this respect.

### **7<sup>th</sup> July**

A presentation was given on the subject of 'Everyday Faith at Work' by the Revd Lyn Weston from the London Institute of Contemporary Christianity (LICC). The session included an introduction to the book 'Fruitfulness on the Front Line' by Mark Greene and the accompanying course of eight weeks duration. The Revd Ed Down updated the meeting on life within Hope Hamilton Church which is a fresh expression of church meeting in a school.

### **18<sup>th</sup> November**

A presentation was given by Emma Crick de Boom about the Difference Course which she helps to run. The course asks us to re-imagine, look for hope and opportunity and to have a positive impact across church and community. Time was also given to allow synod members to meet up and get to know one another in break out rooms.

## **Church attendance**

At the date of the APCM in 2021 there were 115 persons on the Electoral Roll. 10 people have been removed and 5 people added bringing the total to 110.

The analysis of the general attendance and participation in the life of the church was:  
There was 1 wedding, 2 baptisms & 1 funeral.

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The average number of adult attendees per Sunday during the month of October 2021 (the annual count month) was 76 (reduced due to COVID-19).

The average number of children was 26 each Sunday (reduced due to COVID-19)

The total number of people participating in the life and worship of St Johns on a regular basis is 270.

## **Financial Performance – Carole Huffee**

The accounts for the year ended 31 December 2021 have been prepared on an accruals basis in line with the previous year. The key financial objectives in 2021 remained as they had been in 2020 – to ensure the day to day finances of the church were on a sustainable basis and to build financial resilience through reserves to ensure challenges can be weathered. In addition to building up the general reserve, the church has during 2021 set aside funds into a Church Planting fund to support future mission activities. Total income for the year from all sources rose by 15% compared to the 2020. Due to the ongoing pandemic income from room hire continued to suffer although one-off grant income was obtained to partially offset this reduction. In addition, the church received £4,500 from the government Job Retention Scheme to support staff during the pandemic.

Expenditure in 2021 rose 9% compared to the previous year with the increase being primarily in Property, Management & Admin expenditure. However, much of this increase related to the appointment of the Operations Manager and as such is offset by an increase in income from Resource Church funding. During 2021 the church moved to making monthly Parish Share contributions (total contribution for 2021 of £48,000) and as such there was no year end accrual for Parish share contributions. A decision was also made during 2021 to follow a policy of capitalising items of expenditure which have a useful life exceeding one year in order to match the expenditure with the time the asset will be used. As a result £1,319 of assets are carried forward on the balance sheet at the end of the year.

The majority of the churches reserves are held in cash at bank & in hand (£43,916 at 31 December 2021) with debtors and creditors at the year end largely netting off. All debtors outstanding at the year end have been recovered in 2022.

## **Reserves Policy**

It is not the intention of the PCC to hold large amounts of reserves for Investment purposes, it believes the church resources should be used for the work of God's kingdom as they are provided to us. However it is recognised that it is prudent to keep some general reserves in to cover primary operational costs in the event of an unforeseen reduction in income or increase in expenditure. It is the policy of the PCC to hold reserves equivalent to three months core operating costs (gross salaries and essential operating costs) at any one time.

## **Public Benefit Statement**

In setting our objectives and planning our activities our Trustees have given consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of the Christian faith through the provision of worship and teaching services and the relief of sickness, financial hardship and promoting good health.

**Signed**

**Sami Lindsey**  
Incumbent

**Fiona Aldridge**  
Warden (Chair)

**Huw Miles**  
Warden

# **The Parochial Church Council of The Ecclesiastical Parish of St John the Baptist, Clarendon Park, Leicester**

## **Year Ended 31st December 2021**

I report to the trustees on my examination of the financial statements of The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist, Clarendon Park, Leicester ('the charity') for the year ended 31st December 2021.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Nigel Wyatt BSC FCA**

Independent Examiner

125 Main Street

Garforth

Leeds

LS25 1AF

Date:

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**STATEMENT OF FINANCIAL ACTIVITIES**

	<i>notes</i>	Un Restricted Funds 2021	Restricted Funds 2021	Total 2021	Un Restricted Funds 2020	Restricted Funds 2020	Total 2020
<b>INCOME from:</b>							
Voluntary Income	2a	144,215	15,038	159,253	116,833	27,708	144,541
Activites for Generating Funds	2b	12,308	-	12,308	10,625	-	10,625
Investment Income	2c	18	-	18	-	-	-
Income from Charitable Activites	2d	42,901	1,833	44,734	24,750	-	24,750
Other income	2e	1,188	970	2,158	7,871	-	7,871
<b>TOTAL</b>		<b>200,630</b>	<b>17,841</b>	<b>218,472</b>	<b>160,079</b>	<b>27,708</b>	<b>187,787</b>
<b>EXPENDITURE on:</b>							
<b>Charitable Expenditure</b>							
Mission and Ministry	3a	110,342	11,444	121,786	114,407	9,498	123,905
Property, Management and Admin	3b	77,408	233	77,641	57,463	1,516	58,979
<b>TOTAL</b>		<b>187,750</b>	<b>11,677</b>	<b>199,427</b>	<b>171,870</b>	<b>11,014</b>	<b>182,884</b>
<b>NET INCOME (EXPENDITURE)</b>		12,880	6,165	19,044	(11,791)	16,694	4,903
Transfers between funds		3,830	(3,830)	-	14,250	(14,250)	-
<b>NET MOVEMENT IN FUNDS</b>		<b>16,710</b>	<b>2,335</b>	<b>19,044</b>	<b>2,459</b>	<b>2,444</b>	<b>4,903</b>
<b>RECONCILIATION OF FUNDS:</b>							
Total funds brought forward	13	11,963	12,571	24,535	9,504	10,127	19,632
Total funds carried forward		<b>28,673</b>	<b>14,906</b>	<b>43,579</b>	<b>11,963</b>	<b>12,571</b>	<b>24,535</b>

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<b>BALANCE SHEET AT 31 DECEMBER 2021</b>	<i>notes</i>	<b>2021</b>	<b>2020</b>
<b>FIXED ASSETS:</b>			
Tangible assets	6	1,319	-
<b>CURRENT ASSETS:</b>			
Debtors	8	3,771	30,773
Cash at bank and in hand		43,916	26,912
		<u>47,687</u>	<u>57,685</u>
<b>LIABILITIES:</b>			
Creditors: Amounts falling due within one year	9	(5,428)	(33,150)
Net current assets		<u>42,260</u>	<u>24,535</u>
Total assets less current liabilities		43,579	24,535
Creditors: Amounts falling due after more than one year		-	-
<b>TOTAL NET ASSETS OR LIABILITIES</b>	7	<u><u>43,579</u></u>	<u><u>24,535</u></u>
<b>THE FUNDS OF THE CHARITY:</b>			
Restricted funds	<i>13i</i>	14,906	12,571
Unrestricted funds	<i>13m</i>	28,673	11,963
<b>TOTAL FUNDS</b>		<u><u>43,579</u></u>	<u><u>24,535</u></u>

Approved by the Parochial Church Council on 28/03/2022 and signed on its behalf by :

Revd Sami Lindsey  
Chairman

Carole Huffee  
Treasurer

The notes 1 to 15 form part of these accounts.

# St John The Baptist Church Leicester Annual Report

## Year ended 31 December 2021

### NOTES TO THE FINANCIAL STATEMENTS

#### 1 ACCOUNTING POLICIES

St John the Baptist Church, Clarendon Park, Leicester is an unincorporated charity registered in England and Wales. The address of the charity is given in the charity information on page 1 of these financial statements.

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006.

The charity is a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared as a going concern under the historical cost convention except for the valuation on investment assets where appropriate, which are shown at market value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

As a charity with an income less than £500,000 we have made use of the exemption under the Charities SORP and not prepared a statement of cash flows.

In 2020 there was a fundamental change in the basis of the preparation of the financial accounts from cash accounting to accruals accounting.

#### **Funds**

General funds represent the funds of the PCC that are not subject to any restriction regarding their particular use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted.

Funds received that are subject to a restriction are held in a separate fund and used only for that purpose.

Where monies given for a restricted capital purpose are expended, the asset is no longer viewed as restricted and an appropriate transfer is made to the General Fund. This includes the payment of any related mortgage liability.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

#### **Incoming Resources**

##### ***Voluntary income***

Donations are recognised when received by or on behalf of the PCC or in the case of pledged donations when the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is probable.

##### ***Activities for Generating Funds***

Rental income from the letting of church premises is recognised when the rental is due.

##### ***Investment Income***

Interest is accounted for as it accrues.

##### ***Income from Charitable Activities***

Income from activities run by the church is recognised when it is due.

##### ***Gains and losses on investments***

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December in each year.

# St John The Baptist Church Leicester Annual Report

## Year ended 31 December 2021

### NOTES TO THE FINANCIAL STATEMENTS

#### 1 ACCOUNTING POLICIES (continued)

##### Resources used

###### *Grants*

Grants and donations are accounted for when paid, or when awarded if that award creates a binding obligation on the PCC.

###### *Allocation of Costs*

Costs have been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Taxation

The PCC is exempted from tax under s.505 ICTA 1988, as a registered charity (reference 1132601).

##### Fixed assets

###### *Consecrated land and buildings and movable church furnishings*

The value of these assets is excluded from the accounts by virtue of s.96(2)(a) of the Charities Act 2011. Any expenditure, whether maintenance or improvement, is written off to revenue in the year it arises.

###### *Other fixtures, fittings and office equipment*

Expenditure below £500 per item is written off in the year of acquisition. Computer equipment and other equipment is depreciated over 3 years on a straight line basis.

##### Current assets

All amounts owing to the PCC at 31 December are shown as debtors, less a provision for any amounts that may prove uncollectable.

Provisions for liabilities are shown where an essential future cost is estimated at the year end.

##### Pension costs

The PCC as 'Employer' has an auto enrolment pension scheme with the Peoples Pension. All qualifying employees are automatically enrolled on the scheme and non-qualifying employees offered to enrol, at the start of their employment. Contributions are made by both employer and employee into the scheme according to their staff contract. Employers continuing responsibility and duties will be undertaken.

##### Donated goods, facilities and services, including volunteers

Income raised from donated gifts for resale is recognised at the point of sale where the value of the donation is considered not material in the context of total annual income and/or where the estimated resale value cannot be determined.

The organisation relies on the contribution of many unpaid general volunteers to carry out activities. In the absence of a reliable basis for measurement, this contribution is not accounted for in monetary terms.

##### Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**St John The Baptist Church Leicester Annual Report**  
Year ended 31 December 2021

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
<b>2 INCOME</b>						
<b>2a Voluntary Income</b>						
Regular Donations	90,283	900	91,183	85,822	1,260	87,082
One Off Gifts	14,782	2,573	17,355	4,376	8,850	13,226
Collection Plate	2,832	-	2,832	5,348	-	5,348
Gift Aid Received	24,311	765	25,076	20,937	1,348	22,285
Grants	7,508	5,800	13,308	350	-	350
Diocese Grant Income	-	5,000	5,000	-	16,250	16,250
Job Retention Scheme	4,499	-	4,499	-	-	-
	<u>144,215</u>	<u>15,038</u>	<u>159,253</u>	<u>116,833</u>	<u>27,708</u>	<u>144,541</u>
<b>2b Activities for Generating Funds</b>						
Room Hire	12,308	-	12,308	10,625	-	10,625
	<u>12,308</u>	<u>-</u>	<u>12,308</u>	<u>10,625</u>	<u>-</u>	<u>10,625</u>
<b>2c Investment Income</b>						
Bank Interest	18	-	18	-	-	-
	<u>18</u>	<u>-</u>	<u>18</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>2d Income from Charitable Activities</b>						
Students, Courses, Alpha & Evangelism	-	-	-	800	-	800
0-18 Ministries	958	-	958	530	-	530
Resource Church	41,260	-	41,260	22,762	-	22,762
Church Events	139	-	139	-	-	-
Hospitality	-	-	-	145	-	145
Church Fees	544	609	1,153	339	-	339
Staff Training	-	1,224	1,224	74	-	74
Interns Income	-	-	-	100	-	100
	<u>42,901</u>	<u>1,833</u>	<u>44,734</u>	<u>24,750</u>	<u>-</u>	<u>24,750</u>
<b>2e Other income</b>						
Rental Property	-	-	-	6,888	-	6,888
Gains from Sale of Assets	-	800	800	-	-	-
LPW Grant for VAT	765	-	765	983	-	983
Printing Charges	56	-	56	-	-	-
Other	368	170	538	-	-	-
	<u>1,188</u>	<u>970</u>	<u>2,158</u>	<u>7,871</u>	<u>-</u>	<u>7,871</u>
<b>TOTAL</b>	<u><u>200,630</u></u>	<u><u>17,841</u></u>	<u><u>218,472</u></u>	<u><u>160,079</u></u>	<u><u>27,708</u></u>	<u><u>187,787</u></u>

**Note - Change from 2020 Accounts**

Following a review of our accounts we have moved Hardship Fund income from charitable activities, where it was in 2020, to voluntary income. It is now under 'One-off Donations' in the restricted column.

**St John The Baptist Church Leicester Annual Report**  
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**NOTES TO THE FINANCIAL STATEMENTS (continued)**

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £
<b>EXPENDITURE</b>						
<b>Charitable Expenditure</b>						
<b>3a Mission and Ministry</b>						
Mission Giving	4,335	-	4,335	625	-	625
Parish Share	48,000	-	48,000	48,000	-	48,000
Compassion Ministries	-	2,460	2,460	-	1,158	1,158
Students, Courses, Alpha & Evangelism	1,846	-	1,846	1,912	-	1,912
0-18 Ministies	1,946	4,070	6,016	1,045	-	1,045
Resaleables	82	-	82	226	-	226
Resource Church	2,167	-	2,167	2,072	-	2,072
Staff Training	1,301	1,224	2,525	2,711	-	2,711
Interns	8,757	-	8,757	11,752	-	11,752
Church Events	133	-	133	-	-	-
Hospitality & Gifts	1,052	487	1,539	2,323	-	2,323
Christian Conferencing	-	-	-	168	-	168
Church Services	1,853	-	1,853	1,180	-	1,180
Church Fees i.e. weddings	-	609	609	80	-	80
Hardship Fund	-	2,594	2,594	-	8,340	8,340
Ministerial Salaries and expenses	38,871	-	38,871	42,313	-	42,313
	<b>110,342</b>	<b>11,444</b>	<b>121,786</b>	<b>114,407</b>	<b>9,498</b>	<b>123,905</b>
<b>3b Property, Management and Admin</b>						
Church Utilities and Cleaning	16,932	-	16,932	17,307	-	17,307
Church Repairs	6,572	-	6,572	8,344	1,516	9,860
Technical maint & Equipment	2,696	-	2,696	2,068	-	2,068
Travel Expenses	-	-	-	122	-	122
Admin Staff Salaries & Expenses	44,352	-	44,352	14,936	-	14,936
Rental Property Costs	-	-	-	7,742	-	7,742
Office Expenses	2,721	-	2,721	2,568	-	2,568
Computer Software & Licence Fees	2,082	-	2,082	2,804	-	2,804
Third Party	-	170	170	-	-	-
Professional Fees	1,419	-	1,419	630	-	630
Banks Charges and Card Fees	634	63	697	942	-	942
	<b>77,408</b>	<b>233</b>	<b>77,641</b>	<b>57,463</b>	<b>1,516</b>	<b>58,979</b>
<b>TOTAL</b>	<b>187,750</b>	<b>11,677</b>	<b>199,427</b>	<b>171,870</b>	<b>11,014</b>	<b>182,884</b>

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**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**4 STAFF COSTS**

	<b>2021</b>	<b>2020</b>
	£	£
Wages and salaries	76,271	51,964
Social Security costs	-	713
Pension costs	3,123	2,024
<b>TOTAL</b>	<b><u>79,395</u></b>	<b><u>54,701</u></b>

In 2021, the PCC employed an average of 5 (2020: 3) members of staff. The full time equivalent employees were 3.3 (2020: 2.2) There were no employees who earned more than £60,000 including pension costs. The PCC contributed to a defined contribution personal pension scheme for 3 employees (2020:2).

**5 REMUNERATION AND EXPENSES PAID TO TRUSTEES AND SENIOR LEADERSHIP STAFF**

No trustee was paid for their services as trustee. Expenses incurred wholly, exclusively and necessarily for the benefit of the organisation were reimbursed during 2021 to 6 (2020: 3) trustees of £7,478 (2020: £14,279) and 3 (2020: 1) Senior Leadership Staff of £13,481 (2020: £2,650). Trustee indemnity was paid for on behalf of the trustees.

The total remuneration of key management personnel (including employers NI & pension) during 2021 was: £65,587 (2020: £39,600)

**6 FIXED ASSETS FOR USE BY THE PCC**

	<b>Equipment</b>
<b>Cost</b>	
Cost at 1 January 2021	
Additions	1,979
Disposals	
Cost at 31 December 2021	<b><u>1,979</u></b>
<b>Depreciation</b>	
Depreciation at 1 January 2021	
Eliminated on Disposal	
Depreciation for the year	660
Depreciation at 31 December 2021	<b><u>660</u></b>
Net book value at 31 December 2021	1,319
Net book value at 31 December 2020	-

**7 ANALYSIS OF NET ASSETS BY FUND**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	£	£	£	£
Fixed Assets	1,319	-	1,319	-
Current Assets	32,638	15,049	47,687	57,685
Current Liabilities	(5,284)	(143)	(5,428)	(33,150)
	<b><u>28,673</u></b>	<b><u>14,906</u></b>	<b><u>43,579</u></b>	<b><u>24,535</u></b>

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**8 DEBTORS**

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Gift Aid recoverable	560	201	761	9,262
Other debtors & prepayments	2,959	50	3,009	21,511
	<u>3,520</u>	<u>251</u>	<u>3,771</u>	<u>30,773</u>

**9 LIABILITIES : AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Creditors for goods and services	3,341	143	3,484	2,215
Other Creditors	-	-	-	28,956
Deferred Income	1,944	-	1,944	-
Accrued expenses	-	-	-	1,979
	<u>5,284</u>	<u>143</u>	<u>5,428</u>	<u>33,150</u>

**10 GOVERNANCE COSTS**

The Independent Examiners remuneration for 2021 was £660 (2020: £0).

**11 TRANSACTIONS WITH RELATED PARTIES**

Donations of £38,175.35 were received during the year from 17 Trustees & their partners.  
No conditions were attached to these donations.

During the year, the church made no payments to related parties.

**12 GOVERNMENT GRANTS**

During the year one (2020: nil) Government Grant was received totaling £4,499 (2020: £0).

This grant was from the Coronavirus Job Retention Scheme and related to 1 furloughed employee and is included in grant income.

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**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**13 SUMMARY OF FUND MOVEMENTS**

	notes	Fund balances brought forward at 1/1/2021	Income	Expenditure	Transfers	Fund balances carried forward at 31/12/2021
		£	£	£	£	£
<b><u>Restricted funds:</u></b>						
Hardship Fund	<b>13a</b>	1,509	1,325	(2,621)	-	£ 213
Youth Leader Fund	<b>13b</b>	2,000	5,000	-	(3,500)	£ 3,500
Buildings Development Fund	<b>13c</b>	8,662	-	-	-	£ 8,662
Compassion Fund	<b>13d</b>	371	2,712	(2,482)	-	£ 601
Church Plant Fund	<b>13e</b>	30	-	-	(30)	£ -
Third Party	<b>13f</b>	-	2,504	(2,504)	-	£ -
Near Neighbours Grant	<b>13g</b>	-	2,000	(1,700)	(300)	£ -
Children's Work	<b>13h</b>	-	4,300	(2,370)	-	£ 1,930
	<b>13i</b>	12,571	17,841	11,677	3,830	£ 14,906
<b><u>Unrestricted funds:</u></b>						
General funds		11,963	200,630	(183,416)	(6,116)	£ 23,061
Church Planting (Designated)	<b>13j</b>	-	-	-	4,988	£ 4,988
Mission Giving (Designated)	<b>13k</b>	-	-	(4,335)	4,958	£ 623
	<b>13m</b>	11,963	200,630	(187,750)	3,830	£ 28,673
<b>Total funds</b>		24,535	218,471	(199,427)	-	£ 43,579

**13a Hardship Fund** - Discretionary fund used to support those suffering financial hardship, granted at the discretion of the Vicar and Church Wardens

**13b Youth leader fund** - Grants given directly to support the cost of the employee's salary.

The nominal amount of £3,500 is transferred to the general funds to reduce the impact of the full cost of the salary.

**13c Buildings Development Fund** - Funds given for specifically for the purpose of redeveloping the St John's buildings.

**13d Compassion Fund** - Funds given towards the compassion work of St John's with those in need within the community.

**13e Church Plant Fund** - The nominal amount of £30 in here was transferred to the new designated fund during the year.

**13f Third Party Fund** - This includes transactions such as diocese fees that were received and paid directly back out.

**13g Near Neighbours Grant** - This was a grant given towards a project with the local school, all the funds were spent during the year. £300 was transferred to general fund towards overhead costs such as admin time, printing etc.

**13h Children's Work Fund** - Funds given specifically towards work with children.

**13j Church Planting (Designated)** - As part of the church's 'Mission Giving' 3.75% of donations + Gift Aid was transferred from the general fund to this fund during the year, to be put towards future church plants.

**13k Mission Giving (Designated)** - As part of the church's 'Mission Giving' 3.75% of donations + Gift Aid was transferred from the general fund to this fund during the year, to be given away to 'Mission Partners'.

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**14 SUMMARY OF FUND MOVEMENTS (Prior Year)**

	notes	Fund balances brought forward at 1/1/2020 Revisited £	Income £	Expenditure £	Transfers £	Fund balances carried forward at 31/12/2020 £
<b><u>Restricted funds:</u></b>						
Hardship Fund		25	9,824	(8,340)	-	£ 1,509
Buildings Development Fund	12a	10,102	75	(1,515)		£ 8,662
Compassion Fund		-	1,529	(1,158)		£ 371
Youth Leader Fund	12b	-	16,250		(14,250)	£ 2,000
Church Plant Fund		-	30			£ 30
	12c	10,127	27,708	(11,014)	(14,250)	£ 12,571
<b><u>Unrestricted funds:</u></b>						
General funds		9,505	160,079	(171,870)	14,250	£ 11,964
		9,505	160,079	(171,870)	14,250	£ 11,964
<b>Total funds</b>	12d	19,632	187,787	(182,884)	-	£ 24,535

**14a** Buildings Development Fund - During 2020 a carpet was purchased for the Church from this fund.

**14b** The Youth leader fund is to support the cost of the employee's salary. The nominal amount of £14,250 is transferred to the general funds to reduce the impact of the full cost of the salary.

**15 GRANTS**

	2021	2020
<b>Giving to Missions, other organisations and individuals:</b>	£	£
New Wine	500	500
Trinity Life Church - United Citywide	154	100
SLCP	10	25
The Navigators - UK	1,000	-
South Leicester Foodbank	1,000	-
The Church Mission Society	1,000	-
St John's School - Bibles	171	-
Afghan Refugee Support	200	
YWAM - Alla Mykhalienko	300	
<b>Total Grants</b>	4,335	625